



**Position Title:** Mechanic I, Fleet Maintenance

**Location:** St. Vrain Valley School District Transportation - 395 S Pratt Pkwy, Longmont

**Duration:** Summer of 2024

**Hours:** Approximately 24 - 32 hours per week

**Schedule:** 4 days per week, 6-8 hours per day - your set schedule will be determined upon hire.

**Compensation:** \$15.69/hour

**Other Benefits:** Academic Credit offered through Career Elevations and Technology Center for high school interns (60 hours = 0.5 credits).

### **Company Overview**

St. Vrain Valley Schools stands as a lighthouse of educational excellence and student well-being in Colorado. In partnership with parents, guardians, and the community, we are committed to inspiring and promoting high standards of learning. Our mission is to educate each student in a safe environment, enabling them to develop to their fullest potential and become contributing citizens in a rapidly advancing, globalized world.

### **Position Summary**

Perform scheduled and non-scheduled preventative maintenance and repairs to district vehicles and equipment including school buses, trucks, trailers, automobiles and off-road equipment. Conduct inspections using specific procedures set by District and State requirements.

### **Duties and Responsibilities**

- Perform preventative service, preventative maintenance and minor mechanical repairs, including tire repair and replacement services, to both gas and diesel vehicles.
- Troubleshoot batteries, electrical and mechanical problems by using diagnostic equipment, PC software, laptops and hand-held scanners.
- Perform other duties as assigned.

### **Desired Qualifications, Technical Skills, Knowledge & Abilities**

- Prefer completion of 2-year automotive trade school.

- Minimum one year of experience in repair and service of diesel engines and/or medium duty trucks/small vehicles.
- Ability to work independently and as part of a team.
- Oral and written communication skills.
- Interpersonal relations skills.
- Customer service and public relations skills.
- Ability to manage multiple tasks with frequent interruptions.
- Ability to manage multiple priorities.
- Ability to communicate, interact and work effectively and cooperatively with people from diverse ethnic and educational backgrounds.
- Ability to recognize the importance of safety in the workplace, follow safety rules, practice safe work habits, utilize appropriate safety equipment and report unsafe conditions to the appropriate administrator.
- Ability and willingness to adhere to attendance requirements and to follow district procedures for absence reporting.
- Regular attendance is an essential function of the position and necessary for the efficient operation of the business. **Employees are expected to be on time and punctual for work, conforming to established work hours. It is recognized**

### **Interested candidates**

Please complete this [Interest Form](#) and someone from the WBL team will contact you regarding next steps. As part of St. Vrain Valley School District's onboarding process, you will need to provide a resume, to include any relevant work experience, and 2 references.